



## Information on Reopening of Crawshaw Academy to Year 10

Dear Parent/Carer,

Thank you for completing the parent survey. We are now able to explain how we will welcome students in Year 10 back to the School from Monday 15 June, subject to the Government's five tests still being met.

As you will know, the return of students in Year 10 must follow the Government's latest guidance which requests that schools offer some face to face support to complement but not replace the remote learning programme currently on offer.

From Monday 15<sup>th</sup> June, we will be operating three separate school provisions: a) Critical Worker and Vulnerable Children; b) Year 10; c) Year 12. The guidance stipulates that the School is only allowed to take a quarter of the total number of Year 10 and 12 cohorts back on site at any one time. This constraint, alongside managing our other provisions, clearly places restrictions upon us. We are confident, however, that our planning has been thorough and the risk assessments and protocols that have been established will minimise, but not completely remove, the possibility of the coronavirus spreading, in accordance with the guidance.

In order to minimise the risk of spreading the virus we have put necessary measures in place. These include:

- operating the three provisions as separate 'bubbles' with no interaction between each,
- social distancing across the whole school site,
- designated drop off and pick-up times,
- enhanced hygiene practices,
- allocated toilets,
- significantly restricted movement around the site,
- an enhanced programme for cleaning workspaces/stations,
- students being placed in daily 'bubbles' and within this a 'sub-group' of not more than 14 (and usually around 9).

***A document detailing the COVID protocols for onsite learning sessions is attached as an appendix to this letter. Please read this carefully and discuss with your child ahead of next week.***

Students who, through the parent survey, have stated they will attend will be allocated a **day of the week 'bubble'**. This means that they will attend school **on the same day each week**. This will **not** be a full school day (see below for further details). From Monday 15<sup>th</sup> June they will attend for an induction followed by teaching input in core subject in the subsequent weeks.

Year 10 students must only use the THEATRE entrance to arrive and depart.

**Induction week (w/c 15/06/20)**



Students will be given a specific date and time to return to school and will be provided with an individual one-to-one wellbeing meeting on-site (up to 30-minutes in length) with an appropriate member of pastoral staff. Additionally, the meeting will cover a review of their remote learning experience to date, the induction to site, the new ways of working, health and safety requirements / routines and explore any identified additional support where necessary.

Parents will receive a TEXT message on Thursday 11<sup>th</sup> June or Friday 12<sup>th</sup> June which will indicate the DAY and time of their appointment. If you have not received this text by 3.00pm Friday 12<sup>th</sup> June, please contact the Covid-19 email address.

Please note the DAY of the appointment will be the DAY BUBBLE that the student has been allocated.

### **Academic Support Sessions (from w/c 22/06/20)**

Students will attend school on **their allocated day only** and at **a specified time** to attend academic support in the core subjects beginning with English (w/c 29<sup>th</sup> June: Maths, w/c 6<sup>th</sup> July: Science).

The sessions will last approximately 2 1/2 hours including a comfort break. Students will have staggered arrival times (between 9.00 and 9.30 am) and departure times (between 11.30am and 12.00pm).

The afternoon will be dedicated to following up their work at home.

During the period of on site face to face contact, where we are able to do so, we will also aim to provide some additional, enhanced remote contact for students who are unable to attend school in person.

### **Revised Remote Learning expectations**

To balance the on-site learning sessions in school with remote learning, we have constructed a revised study plan from 15/06/20 to help students use their time effectively as appropriate to each individual and subject. Students will:

- Catch up on subjects where they have fallen behind
- Consolidate and revisit content previously studied using retrieval practice
- Complete extension work in subjects once consolidation is complete.

During remote learning sessions, students will follow the usual timetable of subjects but for the fortnight beginning 15/06/20 will focus on catching up or consolidating in the option subjects as specified below:

- Phase 1: Fortnight commencing 15/06/20 – option blocks X and Y
- Phase 2: Fortnight commencing 29/06/20 – option blocks Z and Applied

Core subjects will continue to set work. Year 10 subject teachers will understand the need to be flexible with deadlines if students need time to catch up work over the course of the next few weeks.



The table below details what students will study in school and at home over the next few weeks. Work will be uploaded to the usual location (Classcharts/TEAMS etc.)

Week commencing	In school session	Remote Learning Core subjects	Remote Learning Priority option subject focus
15/06/2020	Induction week	English, Maths, Science	<b>Option Block X and Y</b>
22/06/2020	English sessions	English, Maths, Science	<b>Option Block X and Y</b>
29/06/2020	Maths sessions	English, Maths, Science	<b>Option Block Z and Applied</b>
06/07/2020	Science sessions	English, Maths, Science	<b>Option Block Z and Applied</b>
13/07/2020	TBC	TBC	Targeted support TBC following review.

*Refer to the appendix for details of option block subjects.*

This continues to be a very challenging time for all of us and maintaining the safety and wellbeing of students and staff remains our utmost priority. Your ongoing support in this is very much appreciated. We believe that the educational benefits of welcoming Year 10 back to the School for sessions to supplement their online learning are clear, and we will do our best to ensure that a positive experience is provided to our students.

**Yours faithfully,**

**Crawshaw Academy**

## **Appendix 1 COVID-19 protocols for onsite provision (Summer term 2020)**

The health and safety of students and staff are paramount. The following guidelines are compliant with Government guidance to enable safe working practices for students and staff on site.

All staff and students (irrespective of educational provision status) are expected to adhere to COVID-19 protocols detailed below to minimise the risk of transmission.

**Social distancing** - All staff and students need to maintain a 2 metre distance between individuals. This advice applies before, during and after school, both inside and outside of the school buildings, including where students may need to queue for entry to the school. When it becomes apparent you will be walking past a fellow student or member of staff please keep to the left.

**Hand washing/Respiratory hygiene** - All staff and students will be reminded to wash their hands for a minimum of 20 seconds and more frequently than usual. Use a tissue for coughs/sneezes and dispose after use.



**Student dress code** - Year 10 students are to attend the Academy wearing a plain white shirt with a collar, black school trousers or skirt and school shoes. There is **no** requirement to wear a blazer or tie. All outdoor clothing must be removed before entering the building including non-uniform jumpers or hoodies. *Students attending critical worker provision may wear their own clothes due to the practical nature of activities on offer (this may be reviewed and adjusted).*

**Face-coverings** - The Academy will follow the most recent Government guidance regarding the wearing of face masks in educational settings. However, it should be noted that from **15/06/20**, students using public transport to travel to school, will be expected to wear face coverings during the journey (<https://www.gov.uk/government/news/face-coverings-to-become-mandatory-on-public-transport>). **If possible, avoid using public transport.**

### COVID-19 protective measures for onsite learning sessions

The following measures will be implemented for all onsite sessions:

- ✓ Group sizes will be decided in advance based on the location being used following a thorough risk assessment.
- ✓ Students are likely to work in the same location with the same teacher for each session.
- ✓ Students will be sat at least 2 metres apart in a classroom.
- ✓ During the sessions we will look to incorporate a short break to allow use of the facilities.
- ✓ Students are not permitted to use the toilet during sessions unless they have medical reasons. (Same procedures linked to hand washing apply).
- ✓ Staff will teach from the front and support students safely from a 2 metre distance.
- ✓ No equipment or drinks bottles will be shared between students or staff as this could increase the transmission risk. Students should come prepared with own water bottles.

***Students will be reminded to inform an adult immediately if experiencing symptoms of coronavirus. Students will need to be isolated within school and sent home as soon as possible.***

### Expectations of students when attending onsite learning sessions

**The following guidance must be adhered to at all times and until further notice:**

- ✓ Pack your bag the night before with all the necessary equipment; two pens, two pencils, a ruler, an eraser and a calculator will be required (for maths and science). The borrowing and sharing of equipment are prohibited for hygiene reasons.
- ✓ Do not bring unnecessary personal items into school.
- ✓ Wear the expected dress code (see above).
- ✓ Do not use mobile phones, music devices and headphones on the school site.
- ✓ Remain in the designated classroom for all timetabled sessions.
- ✓ Only eat at break time in permitted areas adhering to the COVID-19 measures.
- ✓ Drink only water during lesson time (if permitted by the teacher).



- ✓ Clear away after eating, using the bins provided to maintain good hygiene.

### Procedures for arrival at school

- ✓ Students should arrive at the school, at their **allocated time** (late arrivals will be asked to wait in an alternative area until it is appropriate to join the group).
- ✓ Students will enter the school through the directed entrance point (e.g. the theatre doors for Y10).
- ✓ Students will queue (2 metres apart) at the designated entry point.
- ✓ On entry, students will be asked to take off any non-school uniform items e.g. outdoor clothing.
- ✓ Students will wash their hands at the designated sinks - adhering to the guidelines to sanitize hands before being directed to their classroom for the session.

### Break / Social time

Morning break time will be 15 minutes to allow students time for a snack and a toilet break. Students in an all-day provision will also have a longer lunch break. Breaks will be managed very carefully and with 2 metre social distancing in place. Each group within school will have a break at different times and in different areas. There can be no mixing of students from different groups. Only certain areas of the school site will be accessible. There is no provision to purchase food and drinks on site. Access to water fountains is restricted to avoid contamination.

### Learning session rules for students (in addition to the existing behaviour guidelines):

- ✓ Follow all instructions particularly **Health and Safety** guidelines specific to each subject.
- ✓ Stay at the allocated workspace during the session to maintain social distancing
- ✓ Listen to the person who is meant to be talking and raise your hand if you have a question.
- ✓ Always speak appropriately using respectful language and tone.
- ✓ Do not touch others' property to avoid the risk of potential virus transmission.
- ✓ Stay focused on learning in the session and complete all work to enable you to stay on track with your remote learning.
- ✓ Fully participate in the session by asking and answering questions to aid your understanding of remote learning tasks.
- ✓ Continue with remote learning when at home to consolidate the school sessions.
- ✓ Act on feedback both during the session and in follow up work at home.

### Exiting the school building

- ✓ Students will be dismissed by the class teacher one at a time to maintain social distancing.



- ✓ Before exiting the building, students will be asked to wash their hands in accordance with the COVID 19 measures.
- ✓ Students will exit the building through the designated door as instructed by a member of staff.
- ✓ Upon leaving the school site and on the journey home, students should remain 2 metres from their peers and go straight home.
- ✓ On arriving home, students should remove school clothing once in the house and these items should be placed into the washing machine immediately to be washed.
- ✓ Students should shower as soon as they have removed all items of clothing worn during the school day.

## Appendix 2 Options subject details

### Details of option subject blocks for remote learning catch-up or consolidate phase

Phase 1 Fortnight commencing 15/06/20 (one from each block)			
Option Block X	Staff	Option Block Y	Staff
DRAMA: 10X/Dr	RL/KE	BTEC ENTERPRISE (BTA12): 10Y/Eb	HW
GEOGRAPHY: 10X/Gg	ABy	DESIGN (GCSNF): 10Y/De	JH
HEALTH & SOCIAL (BTA12): 10X/Ca	JR	GEOGRAPHY: 10Y/Gg	CH
HISTORY: 10X/Hi	MT	HISTORY: 10Y/Hi1	JWe
PHILOSOPHY & ETHICS: 10X/Et	HC/THu	HISTORY: 10Y/Hi2	TT
SPANISH (GCSNF): 10X/Sp	AI	SPORTS SCIENCE : 10Y/Sr	NB
SPORTS SCIENCE (CNCE): 10X/Sr	DS	Triple Science	PD/MO/TMC
Phase 2 Fortnight commencing 29/06/20 (one from each block)			
Option Block Z	Staff	Applied Learning	Staff
ART & DES: 10Z/Ad	ADu	BTEC ENTERPRISE (BTA12): 10AP/Eb	RR
FRENCH: 10Z/Fr	HR	BUSINESS STUDIES: 10AP/Bu	OM
GEOGRAPHY: 10Z/Gg	CH	DESIGN: 10AP/De1	JH
HEALTH & SOCIAL (BTA12): 10Z/Ca	JR	DESIGN: 10AP/De2	SL
HISTORY): 10Z/Hi	EHa	HOSPITALITY & CATERING : 10AP/Hc	TN
I.C.T. (BTA12): 10Z/It	HW	I.C.T. (BTA12): 10AP/It	HW
MEDIA STUDIES: 10Z/Me	L Bu	MEDIA STUDIES: 10AP/Me	JTo
		MUSIC: 10AP/Mu	PB/CDa